



Position: Marine Mechanic or Marine Mechanic Apprentice

Unit: Service Shop

Reports to: Service Manager and/or President

Job Overview: Responsible for the efficient and cost effective operation, assessment, trouble shooting, problem solving, diagnosis, repair of all makes of marine motors, outboards and inboards, boats, electrical and mechanical systems.

Accountabilities:

Primary Responsibilities:

- Customer service focus is number 1!
- Responsible for regular service and warranty work to outboard/inboard motors
- Must be able to troubleshoot issues associated with outboard and inboard motors to meet client expectations and overall satisfaction
- Service logs, winterize checklists and performance feedback to be accurately documented on all work order duties
- Responsible for work order parts pricing, customer communication and work order updates
- Maintain a running inventory of maintenance and repair parts for each work order; internal or external
- Coordinate all boat inspections and haul outs as required
- Must be a competent and safe operator in all company vehicles and machinery
- Perform minor repairs to work vehicles as required
- Must maintain a clean and organized work area
- Must regularly communicate with motor manufacturers concerning troubleshooting, recalls or recurring problems
- It is essential that the tech communicates all work performed on the motor and /or boat to the client and present them with the old parts from the work order
- Must be able to utilize, or willing to learn, electronic diagnostic software to assess and download motor report information

- It is of the highest priority that Occupational Health and Safety regulations are adhered to during all maintenance activities on and off Harbor Vue Marina property.
- Other duties outside of the above mentioned responsibilities may be required as directed by the Service Manager and/or President

Working Conditions

- Will work five days per week, requiring overtime work hours and may be called upon in the case of mechanical emergencies
- This is an hourly seasonal position that is full time between April and November.

Experience

- Experience working in physically demanding all weather environment requiring excellent detail orientation
- Experience analyzing and solving problems

Education and Technical Skills

- Grade 12 or equivalent
- Sound knowledge of outboard engines
- Marine mechanic certification or marine mechanic apprentice
- Knowledge, or willingness, of electronic diagnostic software

Physical Requirements

- Lifting up to 50 lbs
- Excellent manual dexterity
- Good hand-eye coordination
- Excellent physical fitness – kneeling, stooping turning, twisting and working in cramped or uncomfortable working positions.

Please forward your application, in hard copy with your resume and certification of qualifications, if applicable, and address it to:

Marine Mechanic
Harbor Vue Marina Limited
PO Box 626
Little Current, ON
P0P 1K0



You may also submit your application package via email to krose@harborvue.ca

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